

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY, FEBRUARY 9, 2016  
5:30PM AT TOWN HALL  
Approved Minutes**

**Called to order** at 5:30pm

**Town Board Members Present:** Jim Patterson, Mike Anderson, John Carlson, Michael Childers, Mike Starck

**Staff present:** Town Administrator Lisa Potswald, Foreman Kristian Larsen, Elected Clerk Micaela Montagne,

**Public Present:** Sue Brenna, Charles Brummer, Paul Brummer

**I. Public Comment A\*:** Sue Brenna mentioned the Pub received a letter from Janet Bewely's office that they are working to reconcile some issues with the seasonal employees and unemployment. Currently, in order to claim unemployment, even in rural seasonal areas like La Pointe, employees must prove that they are submitting four job applications a week.

**II. Town Administrator's Report:** Presented by Lisa Potswald. Discussion on the regional meeting on ice rescue, L. Potswald reported that there were around 40 people present with representatives from all surrounding cities and counties as well as the Coast Guard and DNR. Further discussion on Windsled fees, information under that agenda item. Report dated February 5, 2016 placed on file by Unanimous Consent.

**III. Public Works**

**A. Roads**

1. Foreman's Report: Presented by Kristian Larsen. Discussions on having no ice road, but Island roads are icy. Also discussed wells at Big Bay Town Park, sometime in the future K. Larsen would like to eliminate two older wells are just run lines off of the new one because it is better water.

**B. Parks**

1. Camp Host posting and hiring: Motion to approve the posting for Camp Host, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

2. Land Trust Outreach/ Invasive Species Intern job posting and hiring: Motion to approve the posting for the Land Trust Outreach/ Invasive Species Intern job, paid for by the Madeline Island Wilderness Preserve, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**C. Materials Recovery Facility (MRF)**

1. Interim MRF Supervisor's Report: Prepared by Carey Baxter and placed on file by Unanimous Consent. Discussion on MRF Supervisor T. Pallas returning to work next week when the letter from his doctor is received.

**D. Airport**

1. Renewal of Airport Hangar Lease Lot 13B, Mahogany, Inc: Motion to approve and have the Town Chair sign the Airport Hangar Lease renewal for Lot 13B, Mahogany, Inc, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

#### **IV. Committees**

##### **A. Planning and Zoning**

1. Planning and Zoning Administrator's Report: L Potswald stated that the zoning ordinance needs revising due to the legislative and law changes. Report for January 2016 placed on file by Unanimous Consent.

##### **B. Alternative Energy Committee**

1. Committee recommendation of contractor for solar array for Library/ Clinic: The Alternative Energy Committee recommended the highest scoring contractor for the solar array project, North Wind Renewable Energy LLC. Motion for North Wind to be approved as the contractor for the design and installation of a solar array for the La Pointe Library and Clinic, M. Childers/ M. Starck, 5 Ayes, Motion Carried.

2. Contract with contractor for solar array for Library/ Clinic: the draft is prepared to send off. Motion to table until the next meeting, M. Childers/ M. Anderson, 5 Ayes, Motion Carried.

##### **C. Winter Transportation Committee**

1. Committee recommendation of Windsled fees for Ice Rescue: The Winter Transportation Committee recommends the adoption of fees to be charges when the Windsled is called out, to assist in covering the maintenance costs of the sleds. The Town currently funds the windsleds. At a regional Ice Rescue meeting, the consensus was to not have fees for calls, but to look into regional grants and have the surrounding areas budget funds for the Town's ice rescue operations in the future. Motion to approve the Windsled fees as submitted by the Winter Transportation Committee (\$400/hour plus personnel for the Husky, \$250 for each additional hour; \$500/hour plus personnel for the Windmark Sled, \$300 for each additional hour; \$60/hour for each officer, \$50/hour for each EMT, Fire Dept person or Ice Rescue person; and \$200/hour for each Windsled Operator), M. Starck/ M. Childers, 5 Ayes, Motion Carried. J. Patterson mentioned that the motion is for the fee structure, the committee is still figuring out the mechanism for collection.

#### **V. Town Hall Administration**

A. Budget Report: Motion to approve the Budget Summary Report dates 2/9/2016, M. Childers/ M. Starck, 5 Ayes, Motion Carried.

B. Grant Updates: Nothing to report

C. 2016 Budget Amendment #1: Motion to approve Resolution #2016-1 Budget Amendment, M. Childers/ M. Starck, 5 Ayes, Motion Carried.

D. Town of La Pointe posting board location changes: 2015 Wisconsin Act 79 states posting is required in three places. Since the Town currently posts in four locations, the Town Hall staff would like one of the current posting boards located at the Brummer Company to be moved to the Town Hall wall outside the front door. The Town Board is fine with moving either that posting board or the posting board from the Nelson Construction location.

E. Open proposals for Fire Hall/ Emergency Medical Services Building roof: Five (5) proposals were received and opened: Copper Creek Roofing from Ashland at \$69,958; Kulp's of Stratford from Stratford, WI at \$39,257; Cedar Brook Construction of Marengo at \$37,125; Allstar Construction from Maple Plain, MN at \$47,415; and C & C Services from Aniwa, WI at \$35,425. Proposals will be reviewed by Town Administrator L. Potswald and Foreman K. Larsen to ensure the low proposals cover the requirements and a recommendation will be at the next regular Town Board meeting.

F. Open Proposals for Winter Transportation Building roof: Five (5) proposals were received and opened: Copper Creek Roofing from Ashland at \$18,000; Kulp's of Stratford from Stratford, WI at \$18,008; Cedar Brook Construction of Marengo at \$13,713; Allstar Construction from Maple Plain, MN at \$14,355; and C & C Services from Aniwa, WI at \$15,065. Proposals will be reviewed by Town Administrator L. Potswald and Foreman K. Larsen to ensure the low proposals cover the requirements and a recommendation will be at the next regular Town Board meeting.

G. Travel expenses, Personnel Policy: total travel expenses for all Town departments in 2015 were just under \$5,000, and in 2014 were \$4,000. The Fire Department spends the most in travel expenses. Updates were made to the travel policy to include the Federal CONUS per diem amounts for meals and incidentals as well as mileage, transportation and lodging rates. A few other non-substantive changes were made prior to the meeting, so final version will be brought to the Board at the next meeting for approval. The policy will be effective as of January 1, 2016. Motion to table until the next meeting, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

H. Resolution #2016-0209: Supporting a Cell Tower for public safety: Resolution to examine possibilities of a cell tower on the North end of the Island, not moving forward to build at this time. Motion to pass Resolution #2016-0209: Supporting a Cell Tower for public safety, M. Anderson/ M. Starck. Discussion on concerns with the process; Supervisor Childers is concerned with putting a large task in the hands of a Supervisor (M. Starck) and would rather Administrator L. Potswald be the one to take this on and do the leg work. The resolution does not commit to anything; it is just to get more information. Discussion on adding Town Administrator to the resolution. M. Anderson amends his motion to change the Resolution to read 'the Town Board urges Town Administrator Lisa Potswald to pursue...' instead of 'Supervisor Starck'. Seconded by M. Starck, 5 Ayes, Motion Carried.

I. Midland Services Inc.: addendum to contract for purchase of propane (7/1/15-6/30/16): The signed contract reads that "the vendor will be paid at a rate of \$1.09 per gallon for the purchase and delivery... except for the end of Fall fills (October 1, 2015 through November 30, 2015) which will be paid at a rate of \$1.19 per gallon." Though the contract was written by Administrator L. Potswald, Midland Services Energy Operations Manager R. Knapp was the one to request the language for rates. Because the Ferry Boats are running later in the season, R. Knapp wasn't expecting fills after November and would like to contract to read "the price of propane after October 1, 2015 to be at \$1.19 per gallon up until June 30, 2016. A minimum delivery of 2500 gallons or more for each load brought to the island." Discussion on how it is Midland's mistake, and not the Town's; some Supervisors think that Midland should honor the contract, others think that the change to the contract is okay, and would pay the \$.10 less, as a thank you not wanting to anger Midland and not get a proposal from them this upcoming year. Motion to amend the contract and increase \$.05 instead of the \$.10 because the budget for this year was based on the contract, M. Anderson/ J. Patterson, 3 Ayes, 2 Opposed (J. Carlson, M. Childers), Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$15,225.45, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

**VII. Alternative Claims:** Motion to approve Alternative Claims in the amount of \$143,028.25 and \$2,459.18 for the Library, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

**VIII. Treasurer's Report:** Motion to approve the Treasurer's Cash Summary Report as of January 31, 2016 showing a total of \$3,421,208.51 and a total available checking of

\$652,535.69, M. Childers/ M. Anderson, 5 Ayes, Motion Carried. Note that the report was not fully complete and a final report will be provided at the next meeting.

## **IX. Minutes**

A. Special Town Board Meeting January 19, 2016: Motion to approve minutes for the 4:15 meeting on January 19, 2016 as submitted, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

B. Special Town Board Meeting, Workshop January 19, 2016: Motion to approve minutes for the 4:30pm meeting on January 19, 2016 as submitted, M. Starck/ J. Carlson, 5 Ayes, Motion Carried.

C. Regular Town Board Meeting January 26, 2016: Motion to approve minutes as submitted, M. Starck/ M. Anderson, 5 Ayes, Motion Carried.

## **X. Police Department**

A. Police Chief's Report: Report prepared by W. Defoe dated 2/3/2016 placed on file by Unanimous Consent.

B. Employment Agreement with Packer Mikinia: The Town will be unable to sponsor P. Mikinia due to the Department of Justice. He will still work for the Town as an intern, but there will be no exclusivity agreement. His start date will remain mid-March 2016 and his rate of pay will be \$17.00/ hour.

C. Parking Issues/ Citations: there have been parking and citation issues at the municipal lots, especially with cars not being moved within 48 hours of a snowfall. Police Chief W. Defoe is requesting that the parking citation fee be raised to \$20 from \$10. Motion to change the fee schedule for parking citations from \$10 to \$20, M. Anderson/ M. Starck, 5 Ayes, Motion Carried.

## **XI. Emergency Services**

A. Fire Chief's Report: Report prepared by Chief R. Reichkitzer dated 1/6 – 2/8/2016 placed on file by Unanimous Consent.

## **XII. Public Comment B\*\*:** None.

## **XIII. Lawsuits & Legal Issues**

A. Nelson, et al. v. Defoe, et al. Case No. 15-cv-274-wmc: Nothing to report

B. Notice of Circumstances of Claim and Claim and Notice of Claim: Craftivity Inc/ Madeline Island School of the Arts: Nothing to report

**XIV. New Agenda Items for Future Meetings:** Contract for the solar array, recommendations on roof contractors, final travel expenses policy, workshop topics

**XV. Adjourn:** Motion to adjourn, J. Carlson/ M. Starck, 5 Ayes, Motion Carried.  
Adjourned at 6:53pm.

Submitted by Micaela Montagne, Town Clerk

Approved as submitted, February 23, 2016, M. Montagne, Town Clerk.